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*The document is to be completed by parent/legal guardian of the minor candidate for studies*

Poznan, dated ..... 2021

### Statement of a parent/legal guardian

I, the undersigned (**parent/legal guardian\***):

.....

contact phone number.....

holder of an **identity card/passport\***:

series:.....No.:.....

I, the undersigned (**parent/legal guardian\***):

.....

contact phone number.....

holder of an **identity card/passport\***:

series:.....No.:.....

**I declare** that I have the parental authority and am entitled to exercise such authority in relation to **my son/daughter/person under my legal custody\***:

.....

*(Name and surname of a child, candidate for studies at Collegium Da Vinci in the academic year 2021/2022)*

holder of an **identity card/passport\***:

series:.....No.:.....

born on (dd/mm/yy).....in.....

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At the same time I declare that I have familiarised myself with the content of the agreement on terms of payment for the studies, applicable at Collegium Da Vinci with regards to the enrolment for the academic year 2021/2022, the rules of enrolment applicable at Collegium Da Vinci and terms of pursuing studies. I am aware that studying at the university may involve paying fees for educational services.

1. I hereby give my consent to undertaking studies and entering into the agreement on terms of payment for the studies with Collegium Da Vinci in Poznan by **my son/daughter/person under my legal custody\*** and I accept the content of the agreement in question by placing my own handwritten signature. I undertake to be jointly and severally liable with **my son/daughter/person under my legal custody\*** for any and all claims related to the conclusion and performance of the aforementioned agreement.

2. I declare that I have familiarised myself with the rules regarding the liability of foreign minors for the violation of the Polish legal order, in particular, as set out in the following provisions:

- 1) the Act of 6 June 1997 on the Penal Code (consolidated text of the Journal of Laws of 2020, item 1444, as amended)
- 2) the Act of 12 December 2013 on foreigners (consolidated text of the Journal of Laws of 2020, item 35, as amended);
- 3) the act of 15 June 2012 - on consequences of delegating the performance of work to foreigners unlawfully remaining in the territory of the Republic of Poland (Journal of Laws of 2012, item 769, as amended);
- 4) the Act of 20 April 2004 on promotion of employment and job market institutions (i.e. Journal of Laws of 2020, item 1409, as amended)
- 5) the Act on Social Insurance System of 13 October 1998 (Journal of Laws of 2020, item 266, as amended).

- and I oblige myself to undertake all necessary activities immediately - including my arrival to the Republic of Poland - to take actions related to the minor, if I am informed about any violation of the law by him/her.

3. I hereby give my consent to the processing of personal data included in this document by Collegium Da Vinci for purposes related to the enrolment procedure for studies and the future education of **my child/person under my legal custody\***, under the provisions of the regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (general data protection regulation).

***\*underline as appropriate***

.....  
Date, legible signature of the parent/legal guardian

.....  
Date, legible signature of the parent/legal guardian

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*Information on the personal data processing*

*Pursuant to the regulation of the European Parliament and of the Council (EU) No. 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, hereinafter referred to as GDPR we would like to inform you that:*

*1. The controller of your personal data is Collegium Da Vinci with the registered office in Poznan (61-719) at ul. Kutrzeby 10. Address for correspondence: ul. Kutrzeby 10, 61-719 Poznan, phone: +48 61 271 10 00, e-mail address: [info@cdv.pl](mailto:info@cdv.pl)*

*2. The personal data controller has appointed the Data Protection Inspector who supervises the correctness of personal data processing and who can be contacted via e-mail: [iod@cdv.pl](mailto:iod@cdv.pl) or by writing to the following address: ul. Kutrzeby 10, 61-719 Poznan.*

*3. Your personal data will be processed for purposes related to the university enrolment procedure and the future education of your child / person under your legal custody and also for archiving and statistical purposes, and the determination and assertion of possible claims.*

*4. The basis for the processing of your personal data is art. 6(1)(a) of the GDPR - the data subject has given his/her voluntary consent to the processing of his/her personal data for one or more specific purposes;*

*5. Your personal data may be shared with suitable recipients, especially institutions authorised to control the activity of the controller, or entities authorised to obtain personal data pursuant to separate provisions of law.*

*6. The recipients of your personal data will also include providers which render services related to technical solutions and organisation management to the Controller, and also the entities which render legal and consulting services and entities that provide assistance to the Controller in pursuing due claims.*

*7. The data will be stored:*

*a) if your child/person under your legal custody is not admitted to the studies – till the end of the enrolment process in the current academic year, and for purposes related to securing the claims by the University as well as archiving and statistical purposes - in accordance with the legal regulations applicable in Poland.*

*b) if your child / person under your legal custody is admitted to the studies and undertakes them – until your child/person under your legal custody reaches the age of majority, and for the purposes related to securing the claims by the University and for archiving and statistical purposes, in accordance with the legal regulations applicable in Poland.*

*8. You have the right to:*

*a) rectify your incorrect data*

*b) demand the erasure of your data (the right to be forgotten) in the event of occurrence of circumstances provided for in art. 17 of the GDPR;*

*c) demand restrictions in the processing of your data in the cases referred to in art. 18 of the GDPR;*

*d) object to the processing of your data in the cases referred to in art. 21 of the GDPR;*

*e) transfer the provided data, processed in an automated manner.*

*9. Your personal data will neither be subject to profiling nor will they be transferred to countries outside the European Economic Area.*

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10. You have the right to lodge a complaint with the President of the Office for Personal Data Protection, if you claim that your personal data are not processed in compliance with the applicable legal regulations.

.....  
(Date, signature of the parent/legal guardian)

.....  
(Date, signature of the parent/legal guardian)

I, the undersigned declare that I have been informed about the rules and circumstances related to the processing of my personal data. As a minor I am aware that persons authorised to act on my behalf are my parents/legal guardians\*, who may thus have access to data related to my education process as well as other information related to the course of study until I have reached the age of majority.

.....  
Date, legible signature of the candidate for studies