

Erasmus Policy statement for 2021-2027

I.

The Erasmus program is the backbone of developing international cooperation at Collegium Da Vinci. It has been successfully implemented at the university for over a dozen years and number of participants who take part in this programme constantly increases. University staff also successfully uses the Erasmus program. Its wide possibilities allow for individual development, but also for the development of the university and its students or partners.

The university's strategy and the related main goals of the Erasmus program development are: improving the quality of education according to European teaching requirements, development of teaching staff, implementing digital teaching methods, active cooperation with enterprises that bring measurable benefits to both parties, internationalization of the teaching process as well as conducting equality and tolerance policies.

Strategic goals focus primarily on:

- increasing the scale of student and teaching staff mobility,
- continuing cooperation with foreign partners seeking new partners as part of exchanging experience and running joint educational projects,
- promoting international projects among members of the academic community and the wider socio-economic environment,
- supporting multiculturalism and reacting to all forms of intolerance,
- raising the competence and skills of students in an international environment,
- using e-learning in conducting modern classes and training.

Caring for foreign partners, which results in the exchange of good practices, will be developed by increasing the amount of mobility. We have been building a team of program ambassadors for several years, who explain how to organize mobility in a practical way. Ambassadors are present at promotional meetings, which give measurable benefits in increasing the interest of students and employees. Together with the Erasmus Coordinator, they build unique support for program participants.

Deepening inter-institutional cooperation with foreign partners is a guarantee of continuous improvement of the quality of services offered. CDV cooperates primarily with universities of a practical profile, focused on cooperation with business and characterized by high quality education. In recent years, it has resulted in the creation of IT studies entirely in English. Successes also include English-language Urban Management studies implemented in cooperation with Breda University of Applied Sciences. It is taught by teachers from Poland and abroad. Knowledge transfer between institutions ensures the curriculum to be comprehensive and multidisciplinary. CDV intends to continue supporting joint activities for its students and lecturers who visit universities abroad as

part of mobility or other events, such as service design workshops. The partner network supports students' creativity and helps them build practical projects that they can later present to business representatives.

Collegium Da Vinci pays special attention to respect for the principles of equal treatment and non-discrimination. The university strategy is based on four main principles, professed and respected by all members of the academic community - curiosity, trust, respect and responsibility. Thanks to these principles, CDV can strengthen the positive result of the Erasmus program. CDV will continue projects integrating the international community, such as the Indie Project, where the university hosts students and teachers from Indian schools, organizing a series of workshops and cultural events.

CDV creates and modifies study programs together with entrepreneurs, because it can shape competences needed on the market and implement industry trends. The goal for the coming years is to establish such cooperation with enterprises from abroad. This will allow students to implement internships in reputable companies with a profile appropriate to their field of study. The effect of these activities will certainly also be the development of social and intercultural skills as well as increasing employability.

Nowadays Distance Learning is an essential element of learning. Collegium Da Vinci intends to develop this form of science based on the best European models. Cooperation with modern universities will enable the process of exchange of good practices and sharing methodology and tools optimal for the implementation of this undertaking.

In order to implement these assumptions, Collegium Da Vinci intends to develop the Erasmus Program in 2021-2027 as an important component building the value of the University.

II.

CDV will implement Erasmus Key Action 1 (KA1) - Learning mobility: The mobility of higher education students and staff. It includes four types of mobility that CDV intends to implement:

- SMS - Student mobility for studies,
- SMP – Student mobility for traineeships,
- STA - Staff mobility for teaching,
- STT – Staff mobility for training.

All these activities are equally important for the development of individual beneficiaries and institution. Collegium Da Vinci is committed to maintaining the highest standards in its activities related to the Erasmus program for all groups covered by it. The university has a systematic information and promotion policy regarding the possibility of participating in the program, as well

as the benefits of being its beneficiary. It is implemented through direct meetings with interested groups, running a website, placing information about the program in social media as well as distributing printed materials. Recruitment to the program is conducted according to clear and publicly available rules approved by the university authorities, respecting the principles of equal treatment and non-discrimination. All documents, such as the Erasmus Charter for Higher Education, the Erasmus policy statement and the Erasmus Program Regulations at Collegium Da Vinci are available on the university's website.

With regard to the implementation of mobilities, program standards will be maintained in the areas of:

- full recognition of all positively passed subjects,
- using the developed ECTS credit transfer system,
- compliance with the provisions contained in interinstitutional agreements and agreements concluded with program participants with respect to the rules for the recruitment of participants and implementation of mobility,
- timely publication and update of the course catalogue, enabling access to information for all interested parties and selection by students of the desired area of study,
- not collecting tuition or use of infrastructure for incoming students,
- ensuring that all parties respect the provisions contained in the agreements on the study / internship program in the case of students and the curriculum / training for employees,
- organization of document circulation in the most environmentally friendly way that is possible,
- preparation and continuous support of mobility participants, ongoing information transfer and integration with the academic community,
- promoting active citizenship among program beneficiaries,
- providing incoming participants with full support in the field of counselling, language support and as well as accommodation and visa, if required,
- proper preparation of certificates containing full information on the achievements obtained,
- taking care of returning program for participants and enabling them to use the effects of mobility and share them with the wider community,
- pursuing a personnel policy that includes employee mobility as part of their professional development.

By respecting these principles, Collegium Da Vinci intends to consolidate the results of the program and disseminate them to the academic community and more widely, in the external environment of the university. The project effects in the form of exchange of knowledge and experience will be promoted and available for all interested parties.

The implementation of the Erasmus + program in the years 2021-2027 will undoubtedly contribute to achieving the strategic goals of university development, in particular thanks to:

- creating a multicultural academic environment, conducting an active exchange of knowledge and good practices,
- cooperation with foreign partners in the field of development of existing and new studies,
- bearing professional, practical and digital competences of participants and the development of e-learning as an important teaching method,
- cooperation with the international business community.

III.

Collegium Da Vinci intends to intensify international cooperation. This is a condition of continuous improvement of the quality of education at the European level. Internationalization of studies will help strengthen the position of CDV on the market of vocational universities. The university will take care of existing partners and seek new ones, taking into account mutual needs and expected benefits, so that our partners will feel appreciated and see a positive result of cooperation. The expected effects of the program in relation to universities are primarily modernization and increasing innovation, as well as strengthening practicality, so that students after graduation will enter the market as high-class specialists. They will be equipped with the necessary competences and skills to be as competitive as possible and flexible in the face of a dynamically changing labor market.

CDV strives to increase the number of students and employees. The possibility of studying and practicing abroad, and in the case of employees, undergoing training and conducting classes is an integral part of evaluating the level of education and the exchange of good practices. The University undertakes to constantly examine the needs of beneficiaries so that they can feel the positive effects of the trip in the most complete way.

Mobility goals in the field of student mobility are primarily focused on personal development, acquisition of new knowledge and skills, discovering strengths and undertaking work to strengthen them. Students will also have the opportunity to come into contact with the international labor market and participate in multi-cultural projects, with particular emphasis on social and economic diversity. This will certainly help them strengthen their identity while feeling themselves as part of the community.

Mobility goals in terms of employee mobility are primarily to strengthen professional competences. Academic teachers will be able to learn different ways to conduct the didactic

process, conduct research and evaluate classes. The benefit for them will be the opportunity to exchange good practices and improve student teaching methods at European level.

The expected quantitative goals are a significant increase of student mobility, especially in the area of internships. For young people, the opportunity to be in an international environment is an extremely valuable life goal, which can be proved in the growing number of people recruited for the Erasmus program at CDV every year. CDV assumes a quantitative goal of 20% more mobility increase each year compared to the previous year, which seems a very real result. The interest of CDV employees in the Erasmus program has also been increasing for several years. It is therefore assumed a 20% increase in mobility number for each compared to the previous year.

The constantly growing team of Program Ambassadors who actively support the Erasmus Program Coordinator in promotional activities has undoubtedly influenced the growing trend of numerous mobility at Collegium Da Vinci. Sharing their experience, they inspire other people to be active and choose international development.

The university successively introduces tools for handling documents without the need to print them. It is now possible to apply for studies and sign contracts online, and intends to imply such solutions under the Erasmus Program. The estimated deadline for the introduction of all necessary tools is 2023, but the first actions have already been done and the deadline can be accelerated with a high degree of probability.